Standards for Learning Center Innovation Award

#	Standard (points possible)				Possible Points	
	Center Details	Details related to the center				
		Expected achievement	**Minimal achievement**	**Expectations not met**		
1	Name of Center	Easy to identify and see Center name. May include center website.	Name is not used consistently across application.	Name of center is not included. Lack of inclusion disqualifies application.	1	1.67%
2	Mission statement	Mission statement is clearly explained. Mission statement clearly outlines how the center contributes to student success, academic achievement, and retention. May include specific goals/outcomes.	Mission statement is vague and/or lacks goals or outcomes.	Mission statement is not included.	2	3.33%
3	Services and programs list	A list of services and/or resources available to students using the Center.	N/A	List of services and programs is not included	2	3.33%
4	Center staff information	Information about center staff including number, types of staff, staff duties, roles, and how each contributes to the center's mission. May include names, titles, bios, photos, and/or website listing this information.	Information about center staff missing two or more details from full credit criteria (excluding optional criteria).	Information about center staff missing three or more details from full credit criteria or is not included.	2	3.33%
5	Notable achievements	Notable achievements of the center to date is thorough and clear. This could entail redesign of services or layout to be more conducive to services or more welcoming to students. This may be the manner in which technology is utilized and rolled out to staff or the communication strategies for informing staff, faculty or students of the center. This might include overcoming challenges or implementing new training methods. Unique and notable achievements in the recent past that are indicative to the successful implementation of plans going forward.	Information is not detailed or do not clearly connect to indicated plans for grant usage.	Section is not included.	5	8.33%
6	Description of type of student populations served	A description of the student population as served by the center to include data and demographics that explain the types of students that benefit from the center's services. May include number of students served, programs of study, classifications or other population statistics.	Information is not detailed or clear.	Section is not included or contains very limited data.	2	3.33%
7	Media release form	Included and complete	N/A	Not included. Lack of inclusion disqualifies application.	1	1.67%
						25.00%
	Innovation for Student Success	Criteria for outstanding innovation				
		Expected achievement	**Minimal achievement**	**Expectations not met**		
8	Description of how technology is used or will be used at the center. This technology may be Accudemia or AccuCampus, or it can be another type of technology.	Description of how center managment technology and associated technology is used/will be used in the center. May include details such as what ways the technology is incorporated into the physical layout, how staff utilize the technology, what training is implemented, process of adoption and use in the center, how data is captured and reported, what benefits the technology provides to the users, as well as ways this utilization is measured and assessed. Features and functions the center uses and the purpose of each should be detailed.	Description of how technology will be utilized in the center is not clear or is missing key details.	Description is vague or not included. Lack of inclusion disqualifies application.	10	16.67%
9	Description of your center's goals for student success, achievement, and retention and how Accudemia or AccuCampus will help in the achieving these goals	Goals or KPIs outlined clearly and with plans for measuring the success of each goal. Explanation of how Accudemia or AccuCampus will help accomplish these goals.	Description of goals is not clear or detailed.	Description is not included or does not include mention of the use of Accudemia or AccuCampus in addition to any other technologies. Lack of inclusion disqualifies application.	10	16.67%
10	Description of a creative / innovative idea that has been implemented at the center to optimize its services and/or help students. For example, using Accudemia in a unique way, or a creative method for providing walk-in tutoring.	Description is clear and thorough, includes examples showing how innovation was utilized and received, and provides information on how this idea has affected the overall operations or impact of the center.	Description of innovation is not clear, or does not show impact innovation had on center.	Description is not included or does not show that this innovation has already been implemented in the center.	5	8.33%

11	Photos of center, staff, and logo	Photos are high-quality, high-resolution, well-lighted, and items/persons in the center are recoginizable and make sense. Pictures of the center may include persons, staff and/or students on a typical day, demonstrating how services are conducted. Photos may include use of technology in the center. of students active in the center. Could include pictures of tutoring, resource use, check-in, etc. Photos of staff are professional. Could include individual staff or group photos. Logo is high-resolution and approved for website use.	Photos are limited or poor resolution.	No photos are included.		5	8.33%
12	Video showing center and center staff	Video is high-quality. Video shot in landscape orientation. Audio is high-quality; camera work is steady. Video of center on a typical day is appreciated. Center staff speaking to camera are centered and audio is clear. Staff speak about the center, the center's mission and goals, and how the use of Accudemia or AccuCampus contributes or will help to accomplish these goals. Staff do not appear to be reading and statements are positive. Video is longer than 3 minutes long.	Video is low quality, staff statements appear to be read, or other attributes are not included.	Video is not included or not viewable.		15	25.00%
				TOTAL		**60**	**100.00%**